

Musical Youth Theatre Stafford (MYTS) Management Policy

Musical Youth Theatre Stafford (hereinafter called MYTS) is the Youth Section of Musical Theatre Stafford (registered charity 501105, henceforth known as The Charity). MYTS shall be run in accordance with the rules of The Charity, and those included in 'Addendum 1 – Musical Youth Theatre Stafford (MYTS) Rules'.

1. MYTS Management Committee

The activities of MYTS shall be managed by a Committee (hereinafter called MYTS Committee) consisting of a Chairman, Vice Chairman, Secretary, Treasurer, and two others, who may be parents of children in MYTS, and not members of MTS.

The Chairman, Vice Chairman, Secretary, Treasurer and Assistant Secretary shall be eligible to serve in their respective offices for a term not exceeding five (5) years.

The MYTS Committee shall report to The Charity Committee at least once every six months and at the Annual General Meeting.

Production Officials for MYTS productions shall be appointed by the MYTS Committee and may be invited to such meetings as deemed necessary by the MYTS Committee.

Five (5) members of the MYTS Committee shall be required to form a quorum.

The Chairman of the subcommittee must be a serving member on the Charity Committee, and a member of the charity.

2. Chairman's Casting Vote

Please see the CIO Constitution, section 19(2-3)

3. Membership

Applicants for membership must satisfy the MYTS Committee of their ability to perform in MYTS productions by presenting themselves for an audition. Applicants must be at least 8 years of age on the day of audition and must be no older than 18 on the last night of the last MYTS performance of the year

4. Subscriptions

The annual subscription for MYTS members is due on 1st January each year. Members not having paid their subscriptions shall not be entitled to audition for any part or perform in the productions of MYTS. New members shall pay their annual subscription within one week of a successful audition. The level of membership subscriptions shall be determined by the MYTS Committee.

In addition, MYTS members shall pay a termly fee to be determined by the MYTS Committee. The termly fee is payable within one week of the first meeting of each term.

5. Choice of Production

Please refer to the Show Selection Policy

6. Casting Committee

The cast for each MYTS production shall be chosen by the casting committee comprising of the Director, Musical Director and Choreographer appointed for that production. The MYTS Chairman, or their appointed deputy, shall Chair all meetings of the casting committee. MYTS Committee shall have the right to appoint other persons to the casting committee. The total number people on the casting committee shall not exceed six (6). MYTS Committee shall have the right to change any character during rehearsals.

A parent, guardian or close relation of any child auditioning may not sit on the casting committee.

The casting committee must comprise at least one member of the Charity.

7. Records and Accounts of MYTS

The MYTS Secretary shall record all MYTS Committee meetings, and these minutes shall be shared with the Charity Committee. The MYTS Treasurer shall have custody of the funds and shall keep accounts, preparing said accounts for incorporation in The Charity's accounts for audit and presentation at the Annual General Meeting.

8. Rehearsals and Workshop

The running of MYTS rehearsals shall be organised by jointly by the MYTS Committee and the production team.

9. MYTS Members conduct

Please refer to the MYTS Membership Policy and Code of Conduct.

10. Items not included in the MYTS Rules

Any matter not covered shall be referred to The Charity Committee, with recommendations from the MYTS Committee.

Last Updated: August 2020

